

Procurement Division

Prime/HO/Procurement/2026/Gen/520

Date: 10 August 2026

Request For Quotation (RFQ) for the Purchase of 08 (Eight) Units of Vehicles

Prime Bank PLC invites sealed quotations from well-reputed suppliers for the purchase of 08 (eight) units of vehicles. Detailed terms, conditions, and technical specifications are outlined below:

1. Tender Schedule Summary :

- **Project Name** : Purchasing 08 Units of Vehicles (02 MPV-Octane & 06 SUV-Plug-in Hybrid)
- **Submission Deadline** : By 3:00 PM on 17 August 2026
- **Submission Location** : Prime View Dispatch (Semi-Basement), Plot-SE(F)7, Bir Uttam Mir Shawkat Sharak Gulshan -1, Dhaka-1212

2. Vehicle Specifications :

Category A: MPV (02 Units)

- **Vehicle Type** : MPV
- **Engine Capacity** : 1500cc – 2000cc
- **Engine/Fuel Type** : Octane
- **Model Year** : Brand New
- **Seating Capacity** : 07 Passengers (Excluding Driver)
- **Color** : Standard/Official Colors
- **Warranty** : Mentioned by bidder

Category B: SUV (06 Units)

- **Vehicle Type** : SUV
- **Power Train** : 1.5L DM Plug-in Hybrid
- **Fuel/Power Type** : Plug in hybrid Electric Vehicle (PHEV)
- **Battery Capacity** : Up to 15 kWh (for PHEV)
- **Driving Range** : Up to 800-1000 km combined driving range
- **Battery Warranty** : 8 – 9 Years
- **Model Year** : Brand New
- **Color** : Standard/Official Colors

3. Terms & Conditions :

1. **Work Order Award:** The work order will be awarded to the selected supplier(s) based on competitive pricing, manufacturing year, vehicle grade, mileage, and technical compliance.
2. **Delivery Timeline:** The selected supplier(s) must deliver the vehicles—complete with BRTA registration—within 30 days from the date of issuance of the work order.
3. **Payment Terms:**
 - The bank **will not provide any advance payment**.
 - Payment will be processed only after successful delivery, inspection, and receipt of a satisfactory technical report.

4. Technical Inspection & Rejection Rights:

- The supplier must be submitting their proposal as direct importer. Third party importer will be directly disqualified from the bid.
- The bank reserves the right to reject any of the vehicle if it **fails to meet the required specifications or does not pass the inspection report.**

5. Required Documents:

- Vehicle history, warranty details other import documents
- Estimated delivery schedule.
- Payment terms and after-sales service information.
- Must have updated/valid, Trade License, VAT, BIN and TIN Certificate & Bank solvency certificate. Submit prove of documents.
- Prove of document as direct importer (IRC-Import Registration Certificate).
- Client list & Work Experience.

6. Special Disclaimer: Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.

7. Registration: Registration should be completed by the supplier and the registration cost must be mentioned in the offer separately.

8. After Sales Service: After Sales Service and Guarantee period must be mentioned.

9. Submission Guidelines: Bidders must submit their proposals in two separate sealed envelopes marked:

- Envelope A: Technical Proposal & Mandatory Business Documents
- Envelope B: Financial Quotation (Per Unit Rate & Total Cost)

Submissions received after the designated deadline will be rejected automatically.

10. Bank's Right: The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

11. Tender drop/ Submission Details:

Deadline: August 17, 2026, by 3:00 PM

Submission Venue: Prime View Dispatch (Semi-Basement), Plot-SE(F)7, Bir Uttam Mir Shawkat Sharak Gulshan -1, Dhaka-1212

12. Point of Contact

Mohammad Shahanur Islam

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10.08.26
Head of Procurement
Prime Bank PLC.


Annexure - A

**[TO BE PRINTED IN BIDDER'S LETTERHEAD PAD]
SUPPLIER'S RELATIONSHIP DECLARATION FORM**

Date:

Prime Bank PLC.

Prime View

Plot No. SE (F) 7, Bir Uttom Mir Showkat Sharak,

Gulshan Avenue, Gulshan - 1

Dhaka-1212, Bangladesh

Attention:

RFQ Title :

RFQ Ref. No. :

1. Please state if (Vendor Company name) has any relationship with Prime Bank PLC. employees. The list must, as a minimum, include the following persons in your company:

- Major shareholder(s) or owner(s) of the company.
- Member(s) of the management team.
- Other person(s) involved in answering this RFQ.
- Other key person(s).

☐ YES

☐ NO (In such case skip section 2)

2. Relationships that must be described should, as a Minimum, cover the following:

- Family and relatives.
- Friends.
- Business partners outside the company.
- PBP employees who have ownership in your company.

Name of Supplier's Employee(s)	Position in Supplier's Company	Name of PBP Employee	Position in PBP	Type of Relationship

The undersigned is authorized to certify on behalf of the entity that all stated information in the above form are true and correct and no important and relevant information has been suppressed. The undersigned acknowledges that the Company at any time may verify the validity the above information.

Signature : _____

Name of the Signatory :

Title of the Signatory :

Name of the Company :

Date :

E-mail Address :

Phone No. :

Note: Any company that fails to comply with this requirement, or on purpose withhold any information, may at any time and without further notice be excluded from the ongoing PO/ Contract process and will also risk not having future business with Prime Bank PLC.