

Ref: Prime/HO/PD/IT/271
Date: April 19, 2026
Sub: Request for Quotation (RFQ) for renewing MySQL Database Enterprise Edition (1 unit 1-4 socket) ref. CSI#27605460 for Annual Subscription.

Dear Sir,

Prime Bank PLC. has been utilizing the MySQL Enterprise Edition Subscription (1-4 Socket server, Quantity 01, CSI# 27605460) for several years. To maintain uninterrupted 24/7 support services, unlimited support incidents, access to the MySQL knowledge base, maintenance releases, and MySQL consultative support, the Bank needs to renew the existing Annual Maintenance Contract (CSI#27605460) with Oracle. The successful bidder shall be responsible for processing the payment of the Annual Maintenance Contract as outlined in the technical specification section of this RFQ.

In this connection, Prime Bank PLC. invites proposals from experienced and reputed vendors for the captioned subject. For this purpose, we invite you to submit a technical and financial offer along with other relevant information on your company letterhead.

RFQ Terms & Conditions and Instructions to the Bidders

1	RFQ Reference No.	Prime/HO/PD/IT/271
2	Name of the Work/Services	Renewal of MySQL Enterprise Edition License subscription (ref: CSI#27605460)
3	Place of Work	IT Division, Prime Bank Head Office
4	RFQ submission place	Procurement Division, Prime Bank PLC. Prime Tower (10 th Floor), Plot Number# 35 & 8, Nikunja-2, Dhaka-1229 Cell: +880 1730-781194
5	RFQ Submission Date and Time	April 23, 2026; Time: 3 pm
6	Contact Person for Technical issues	Md. Shafiul Alam, Designation-SAVP, Email: mdshafiul.alam@primebank.com.bd, Cell no.: 01717459111
7	Written offer	The complete proposal/offer must be written clearly on the Company Letterhead Pad, duly signed and sealed with the date by the authorized representative of the Company. The quoted Price must be in figures and words. There should not be any cutting/ erasing/ overwriting in the bid documents
8	Delivery Timeline	Renewal of MySQL AMC against CSI#27605460 within seven (07) working days from the issuance of PO.
9	Inclusive Price/cost	Quoted price must include delivery and installation cost, VAT, Taxes & all other duties, fees/charges as applicable. VAT & Taxes will be deducted from the bill as per Govt. rules.
10	Payment Terms	Payment will be made in local currency through Account Transfer/Pay Order.
11	Rights of Prime Bank	Prime Bank PLC. reserves the right to accept/ cancel/ reject any or all offers without assigning any reason. Prime Bank is not obliged to purchase the lowest offer or any offer at all. Prime Bank reserves the right to share the Bidder's response to this RFQ with its advisors and concerned Business Units. Prime Bank reserves the right to conduct

		negotiations with one or more Bidder and/ or accept the Bid without any reason.
12	Manipulation and Action	Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend the bidding.
13	Incomplete Bid	The bid will be automatically canceled if the requisite terms & conditions are not fulfilled.
14	Seal Bid	All the envelopes shall be properly sealed and signed. Bids without seal and sign will not be considered. Prime Bank PLC. reserves the right to reject or accept any or all the bids without showing any reasons.
15	Documents	Valid Registration/ownership document, up-to-date VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate. Distributorship or Sole Distributorship certificate.
16	Bid Price	Bid prices must be quoted in BDT. The payment will also be made in BDT.

Information Datasheet of bidder:

	Name of the Company	:	
	Usual Mailing Address	:	
	Year of Establishment/Incorporation	:	
	Number of years in operation	:	
	Name with phone numbers of Key person (Chairman/Managing Director/other)	:	
	Name, Designation with the phone number of the contact person	:	
	VAT Registration No.	:	
	TIN	:	
	Name & location of Regional Offices with phone numbers	:	
	Company Profile: Give a brief description of your company preferably in 100 words	:	
	List of clients having work-order in same	:	
	Name of Client (s)		Address with contact number

Eligibility requirement for Bidders

The bidder will respond to the required eligibility criteria in the tabular format according to Table 1.1. Particular eligibility criteria can be fulfilled by presenting the related documents demonstrating the eligibility. The reference (page number and section number) of the presented document must be mentioned in the response column.

Table 1.1: Response Format of the Bidder to Eligibility Criteria

Item	Eligibility Criterion	Required Response of the bidder (Should submit required documents with the bid in support of the response)	Compliant	Non-compliant	Remarks
1.	The bidder should be a legal entity and a registered company that has not been prohibited by Bangladeshi or international court(s) to enter contracts. Should have at least 3 years of experience in the relevant business.	<ul style="list-style-type: none"> • Certificate of Incorporation • Declaration of legal compliance • Documentary evidence of 3+ years in relevant business 			
2.	The bidder must have a registered or representative office in Dhaka , equipped with a support/service cell staffed by qualified technical personnel.	<ul style="list-style-type: none"> • Proof of office address (not floating/home) • List and resumes of support personnel 			
3.	The bidder must be compliant with the Bangladesh Income Tax Department .	<ul style="list-style-type: none"> • Valid Income Tax Certificate • Latest Tax Return Submission Proof • VAT Registration Certificate 			
4.	The bidder must have ongoing AMC agreements with at least two (02) organizations , preferably in the banking sector.	<ul style="list-style-type: none"> • Copies of AMC agreements or client references 			
5.	The bidder must hold manufacturer authorization on this bid for the items that are not produced by the bidder itself but offered in the bid	The bidder must submit such an authorization letter from the original manufacturer.			
6.	All submitted documents must be serially numbered, indexed, and signed .	<ul style="list-style-type: none"> • Submission of a document index • Serial page numbering • Signature on each page 			
7.	The bidder must have 3 years of experience in IT-related projects .	<ul style="list-style-type: none"> • Work Orders or Client Certificates for similar solutions 			
(Enclose necessary documentary proof)					

Item	Eligibility Criterion	Required Response of the bidder (Should submit required documents with the bid in support of the response)	Compliant	Non-compliant	Remarks
<p>Note: This should be in the letter head pad of the bidder and duly signed as per this format.</p> <p>I/we solely declare that the statements made above are correct. I/We agree that any misstatement made by us, if detected later on, shall render our application unacceptable to the Bank.</p> <p>(Signature)</p> <p>(Name & designation of Authorized Signatory)</p> <p>(Name & Address of the Bidder with Seal)</p>					

Payment & Security

- The vendor may issue a single work order or in phases. The vendor may submit a bill/invoice after work completion and the bank will make payment accordingly.
- While making payment, VAT & Income Tax will be deducted at source as per Govt. rule.

Specifications of Database Software

Specifications for the product for CSI# 27605460

Sl. No.	Description	Quantity
1	MySQL Enterprise Edition Subscription License (1-4 Socket server)	01

FINANCIAL PROPOSAL

Sl. No.	Description	Quantity	Price In BDT	VAT	AIT	Total Price (BDT) including VAT, AIT & Others

In Words: _____

RFQ Preparation: The participant company must submit the offer in two separate envelopes. Each envelope should contain one hard copy & one soft copy (In a Flash Drive) of the Technical & Financial offers respectively. The two envelopes must be covered in a 3rd large envelope. All the envelopes will contain the full name and address of the participant company. The envelopes should be sealed & signed properly.



RFQ Submission Address:

Procurement Division I Prime Bank PLC.

Prime Tower (Central Despatch, Ground floor), Plot Number# 35 & 8, Nikunja-2, Dhaka-1229

RFQ process Contact : Partha Sarathi Bairagi, Cell: 01730781194

Technical Clarification Contact: Md. Shafiul Alam, Designation-SAVP, Cell: 01717459111

After going through the terms & conditions, please submit the proposal as per the format mentioned above in your company's letterhead pad duly signed by an authorized representative of your company. RFQ documents shall be dropped in the Tender Box on **April 23, 2026 before 3:00 PM**. No RFQ shall be entertained after the specified time and date. No RFQ document will be received by mail.

The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals, or divide the works amongst the participants without assigning any reason whatsoever.

Thanking You.


19.04.26
Head of Procurement

Tel: 09610990000, Ext-11014

