

Ref: HO/Procurement/RFQ/2026/135

February 18, 2026

**Subject :** Sealed quotations are invited for Supplying & Installation of VRF system for Richmond Concord 6<sup>th</sup> Floor, Gulshan, Dhaka.

Sealed quotations are hereby invited by Prime Bank PLC. from reputed and eligible AC Vendors for Supplying & Installation of VRF Richmond Concord 6<sup>th</sup> Floor, Gulshan, Dhaka as per following table:

**Financial Proposal with Technical Specification of Materials:**

SL	Description	Cooling Capacity & SFT	Amount in BDT
01	Supply of Imported Items	Indoor : 25.5 TR	
02	Supply, Installation of Local & Imported Items	Outdoor : 25.5 TR	
03	Supply, Installation of 02 Units Split AC for Server Room with Timer.	Total area SFT: 3,357	
<b>Total amount in BDT (Including VAT &amp; AIT)</b>			

**Project Address: 6th Floor, Richmond Concord, 68 Gulshan Avenue, Dhaka**

→ **Technical proposal have to be provided by vendor.**

**1. Eligibility and other conditions:**

- Should have work experience of minimum 05 (Five) years in Supply & Installation VRF System of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License need to be provided as proof.
- Should have work experience to execute relevant type of work for minimum amount of Taka 30 Lac or above in a single work order in last 2 (two) years. Please submit proof of documents with work completion certificate.
- Provide valid Trade License/Incorporation Certificate/Ownership Document, BIN, TIN Certificate & Bank Solvency Certificate.
- Must have authorize dealer for respective brand
- The Following Technical Personnel of the firm should meet below criteria:  
**Mechanical Engineer** (Permanent/Contractual): Having working experience for a minimum period of 05 years in relevant field (Bachelor of Science/Diploma). Please submit proof of documents.  
**Electrical Engineer** (Permanent/Contractual): Having working experience for a minimum period of 05 years in relevant field (with Bachelor of Science/Diploma). Please submit proof of documents.
- Vendor with previous bad record with Prime Bank PLC. will be directly disqualified. Their financial offer will not be acceptable and will not be opened.
- Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.

2. **Tender Sale Time** : No Tender document will be sold after the last date of sale as mentioned above.

3. **Pre-Bid Meeting** : Interested bidders shall have to attend a **pre-bid** meeting (Physical Meeting) at **11:00 am on 22.02.2026**, Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.




## Procurement Department

4. **Envelope system** : Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date within 2:00 pm. Submission of tender after the specified time shall not be acceptable. The Tender must be submitted in 2 (two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "Technical Offer" and the "Financial Offer".
5. **Soft Copy Provision:** The bank may require various document (soft copies) be submitted, and the bidder must comply without any delay.
6. **Bank's Right:** The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
7. **Tender drop: 25 February 2026** by 2:00 pm on said schedule at Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2.

**8. Point of Contact:**

For Tender Submission/ Tender information:

Md. Tariqul Islam, email tariqul20@primebank.com.bd, Cell 01712221013.

For Technical information (BOQ):

Mohammad Shahanur Islam, email shahanur.islam@primebank.com.bd : 01716777150.



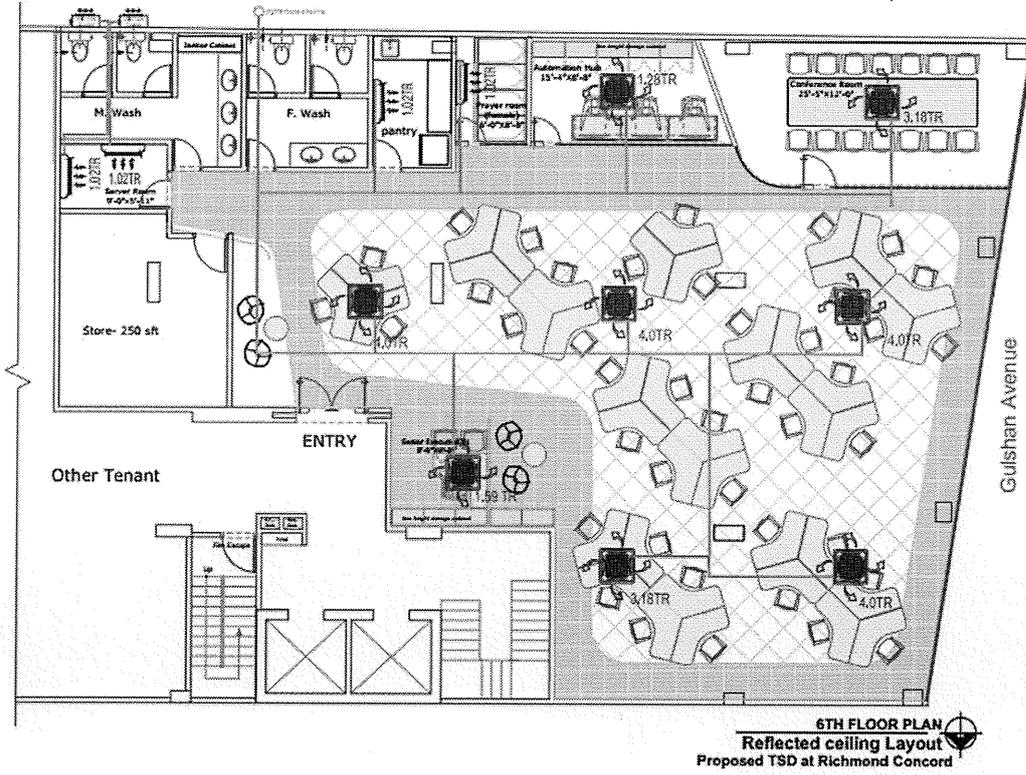
**Head of Procurement**

Tel: 09610990000-Ext. 11014



Procurement Department

Floor Layout:



*Handwritten initials/signature*