Prime Bank

Facility Management Division

Tender Notice for Procurement of Thumb Impression Verification & Archiving Solution

Paper Reference: Tender Notice published in 02 (two) national dailies (The Daily Business Standard & The Daily Samakal) dated 04.11.2025.

Sealed tender hereby invited by Prime Bank PLC. from reputed Suppliers/Manufacturers/Authorized Distributors in the relevant field for providing below item:

SL	Name of Item	Period of Sale		Last Date of Submission
		From	To	
1	Procurement of Thumb Impression Verification & Archiving Solution	04.11.2025	19.11.2025	19.11.2025 at 03:00 PM
2	Pre-bid meeting Time & Date	11:00 AM on 12.11.2025		
3	Tender Document Price	BDT 4,000		

Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:

1. **Eligibility** : Details in tender document

2. **Technical & BOQ** : Details in tender document

3. **Tender Price** : Tender document will be available at **Prime Tower (10th Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.)**. Interested bidder must bring forwarding letter for the tender along with tender document price **(mentioned as above)** in the form of Payment Order (non-refundable) favoring Prime Bank PLC. issued by any Scheduled Bank during office hours (**10:00 AM to 5.00 PM**) on any working day as per mentioned schedule.

4. **Tender Sale Time** : No Tender document will be sold after the last date of sale as mentioned above.

5. **Pre-Bid Meeting** : Interested Bidder must attend the **Pre-bid** meeting which will be held virtually as per above mentioned schedule. Meeting platform and user credential will be shared to the participated bidders later on (meeting time & date mentioned as above).

6. **Earnest money** : Earnest money (refundable to the unsuccessful bidder) equivalent to Earnest money 2.5% of the total quoted amount of works in the form of Payment Order/Bank Guaranty in favor of Prime Bank PLC. issued by any Schedule Bank shall have to be submitted along with the tender document, **failing which shall cause rejection of the tender document**.

7. **Envelope system** : Tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date on **19 November, 2025** within **3:00 PM.** Submission of tender after the specified time shall not be acceptable.
   The Tender must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the **"Technical Offer" and the "Financial Offer".**

Prime Bank PLC., Head Office- Simpletree Anarkali, Holding No.: 89, Plot No: 03, Block: CWS(A), Gulshan Avenue, Gulshan, Dhaka-1212, Bangladesh
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Prime Bank

8. **Soft Copy Provision:** The bank may require various document (soft copies) be submitted, and the bidder must comply without any delay.

9. **Bank's Right** : The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. Bidders may be selected based on the technical and financial evaluation. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations. Any attempt of persuasion will result in immediate disqualification of the bidder from this tender process.

10. **Tender drop** : **By 3:00 PM on 19 November 2025** at **Prime Tower (Ground Floor, Central Despatch), Plot 8 & 35 Airport Road, Nikunja-2.**

11. **Point of Contact** :

Technical/Functional	: Muhammad Shafiqur Rahman, Email: shafiqur.rahman@primebank.com.bd, Cell: 0 1790062324
RFP Process	: Partha Sarathi Bairagi, Email: pb061605@primebank.com.bd, Cell: 01730781194;

Head of Facility Management Division
Tel: 09610990000-Ext. 11014

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