

## Facility Management Division

Date: 07 October 2025

### **Request For Quotation (RFQ) for Rate Fixation for Paint Work at Prime Bank Premises.**

We are pleased to invite your quotation for the rate fixation of paint work by Prime Bank PLC. on an as-and-when-required basis. Your quotation should be submitted in accordance with the details mentioned below:

Interested vendors are requested to submit their financial quotations along with technical specifications on their official letterhead, duly signed and sealed, in accordance with the terms and conditions outlined in this RFQ

SN	Name of Project as per Tender Document	RFQ of Submission Date
1	Rate Fixation for Paint Work at Prime Bank Premises.	13 October 2025

Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:

#### Eligibility:

- Should have work experience of minimum 03 (three) years in interior decoration and furniture work of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License need to be provided as proof.
- Should have work experience to execute relevant type of work for minimum amount of Taka **05 Lac** or above in a single work order in last 2 (two) years. Please submit proof of documents with work completion certificate.
- Provide valid Trade License/Incorporation Certificate/Ownership Document, BIN, TIN Certificate & Bank Solvency Certificate.
- Vendor with previous bad record with Prime Bank PLC. Will be directly disqualified. Their financial offer will not be acceptable and will not be opened.
- Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding
- Envelope system** : Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date within **3:00 pm**. Submission of tender after the specified time shall not be acceptable. The Tender must be submitted in 2 (two) envelope system i.e. one "**Technical Proposal**" and another "**Financial Proposal**" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "**Technical Offer**" and the "**Financial Offer**".
- Bank's Right:** The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Tender drop:** By 3:00 pm on 13<sup>th</sup> Oct 2025 at Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2.
- Point of Contact**

Tender Information      Md. Tariqul Islam, email: [tariqul20@primebank.com.bd](mailto:tariqul20@primebank.com.bd)  
 Project Engineer:      Md. Sharifuzzaman, email: [sharifuzzaman.amin@primebank.com.bd](mailto:sharifuzzaman.amin@primebank.com.bd)

Cell 01712221013  
 Cell 01730197540

**BOQ:**

SL	Item Description	Unit (sft)	Price Per Sft (Including AIT, Excluding VAT)
1	<b><u>Plastic Paint (Wall &amp; Ceiling)</u></b> 3 coats of plastic paint of approved color and quality over a coat of primer, sealer including cleaning the surface, rubbing by pumice stone, sand papering, synthetic putty and necessary scaffolding for all floors etc. all complete as per design, direction and full satisfaction of Engineer in charge.	Per Sft	
2	<b><u>Weather Coat Paint</u></b> 3 coats of weather coat of approved color and quality over a coat of primer, sealer including cleaning the surface, rubbing by pumice stone, sand papering, synthetic putty and necessary scaffolding for all floors etc. all complete as per design, direction and full satisfaction of Engineer in charge.	Per Sft	
3	<b><u>Enamel Paint</u></b> Painting work in 3 coats of enamel paint of approved color and quality over a coat of primer seal including cleaning the surface, sand papering, putty and necessary scaffolding for all floors etc. all complete as per design, direction and full satisfaction of Engineer in charge.	Per Sft	
4	<b><u>Texture Paint</u></b> Providing and applying three or more coats of Texture paint as per the interior design.	Per Sft	
5	<b><u>Lacquer Paint</u></b> Paint of approved color and quality over a coat of primer, sealer including cleaning the surface, rubbing by pumice stone, sand papering, synthetic putty and necessary scaffolding for all floors etc. all complete as per design, direction and full satisfaction of Engineer in charge.	Per Sft	
6	<b><u>Deco Paint Deco Paint</u></b> Paint of approved color and quality over a coat of primer, sealer including cleaning the surface, rubbing by pumice stone, sand papering, synthetic putty and necessary scaffolding for all floors etc. all complete as per design, direction and full satisfaction of Engineer in charge.	Per Sft	
Paint Brand: Dulux/Berger/ Asian or equivalent			



Head of Facility Management Division  
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