

Ref: Prime/HO/FMD/IT/2025/330

Date: May 22, 2025

Sub: Request for Quotation (RFQ) for Procurement of MySQL Database Enterprise Edition Subscription Licenses (1-4 Socket Server), Quantity 02 (One-Year Subscription)

Dear Sir,

A MySQL Enterprise Edition database license is required to support the deployment of the new Prime Now application. App solution providers are requested to ensure that MySQL Enterprise Edition is compatible with the Prime Now App. The selection of MySQL over Oracle is driven by its ease of maintenance and lower total cost of ownership.

Additionally, to ensure support services 24x7, unlimited support incidents, access to the MySQL knowledge base, maintenance releases, and MySQL consultative support – Prime Bank PLC. needs to purchase MySQL Database Enterprise Edition subscription. The bidder will be responsible for payment of the Annual Maintenance Contract as outlined in the technical specification section of this RFQ.

In this connection, Prime Bank PLC. is inviting proposals from experienced and reputed vendors for the captioned subject. For this purpose, we are inviting you to submit a technical & financial offer along with other information on your letterhead pad.

RFQ Terms & Conditions and Instructions to the Bidders

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|----|----------------------------------|--|
| 1 | RFQ Reference No. | Prime/HO/FMD/IT/2025/330 |
| 2 | Name of the Work/Services | Purchasing of MySQL Enterprise Edition Subscription Licenses |
| 3 | Place of Work | IT Division, Prime Bank PLC., Head Office |
| 4 | RFQ submission place | Facility Management Division, Prime Bank PLC. Prime Tower (Ground floor, Central Dispatch), Plot Number# 35 & 8, Nikunja-2, Dhaka-1229 Cell: +88 01730-781194 |
| 5 | Submission Deadline | May 28, 2025, by 3:00 pm |
| 6 | Technical Contact | Md. Shafiul Alam, SAVP, Email: mdshafiul.alam@primebank.com.bd, Cell no.: +88 01717-459111 |
| 7 | Written offer | The complete proposal/offer must be written clearly on the Company Letterhead Pad, duly signed and sealed with the date by the authorized representative of the Company. The quoted Price must be in figures and words. There should not be any cutting/ erasing/ overwriting in the bid documents |
| 8 | Delivery Timeline | Within 07 working days from issuance of Purchase Order |
| 9 | Price/cost | The quoted amount must be included AIT, installation cost and excluded VAT as per govt. rules. VAT & Taxes will be deducted from the bill as per Govt. rules |
| 10 | Payment Terms | Payment will be made in local currency through Account Transfer/Pay Order |

| | | |
|----|----------------------------------|---|
| 11 | Rights of Prime Bank PLC. | Prime Bank PLC. reserves the right to accept/ cancel/ reject any or all offers without assigning any reason. Prime Bank PLC. is not obliged to purchase the lowest offer or any offer at all. Prime Bank reserves the right to share the Bidder's response to this RFQ with its advisors and concerned Business Units. Prime Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any reason. |
| 12 | Manipulation and Action | Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend the bidding. |
| 13 | Incomplete Bid | The bid will be automatically canceled if the requisite terms & conditions are not fulfilled. |
| 14 | Seal Bid | All the envelopes shall be properly sealed and signed. Bids without seal and sign will not be considered. Prime Bank PLC. reserves the right to reject or accept any or all the bids without showing any reasons. |
| 15 | Documents | Valid Registration/ownership document, up-to-date VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate. Distributorship or Sole Distributorship certificate. |
| 16 | Bid Price | Bid prices must be quoted in BDT. The payment will also be made in BDT. |

Information Datasheet of bidder:

| | | | |
|--|--|---|--|
| | Name of the Company | : | |
| | Usual Mailing Address | : | |
| | Year of Establishment/Incorporation | : | |
| | Number of years in operation | : | |
| | Name with phone numbers of Key person (Chairman/Managing Director/other) | : | |
| | Name, Designation with the phone number of the contact person | : | |
| | VAT Registration No. | : | |
| | TIN | : | |
| | Name & location of Regional Offices with phone numbers | : | |
| | Company Profile: Give a brief description of your company preferably in 100 words | : | |
| | List of clients | : | (Include Name, Address, Contact Number) |
| | | | |

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Eligibility Criteria and Compliance Format

| Sl. No. | Eligibility Criterion | Required Documents/Response | Compliant (Y/N) | Remarks |
|---------|--|--|-----------------|---------|
| 1. | The bidder must be a legally registered company with ≥ 3 years of experience in relevant IT business and no prohibitions by Bangladeshi/international courts | - Certificate of Incorporation - Proof of 3+ years in related business - Declaration of no legal prohibitions (signed) | | |
| 2. | The bidder must have a physical office in Dhaka with a dedicated technical support team for maintenance and upgrades | - Registered office address proof (no floating/home addresses) - Resumes of qualified technical staff | | |
| 3. | The bidder must be tax-compliant (Income Tax & VAT) | - Latest Income Tax Certificate - VAT Registration & Returns (latest fiscal year) | | |
| 4. | The bidder must provide references for at least 1 (one) prior software procurement of similar/related scope | - Client reference letters/work orders | | |
| 5. | If not the manufacturer, the bidder must submit authorization from the original manufacturer (Oracle for MySQL Enterprise) | - Manufacturer's authorization letter | | |
| 6. | All submitted documents must be serially numbered, indexed, and signed on each page | - Paginated documents with a signed index | | |
| 7. | The bidder must have 3+ years of IT-specific business experience | - Work orders/client certificates for solutions | | |

(Enclose necessary documentary proof)

Note: This section should be submitted on the letterhead pad of the bidder and duly signed by an authorized representative.

I/we solely declare that the statements made above are correct. I/We agree that any misstatement made by us if detected later on, shall render our application unacceptable to the Bank.

(Signature)

(Name & designation of Authorized Signatory)

(Name & Address of the Bidder with Seal)

Payment & Security

- The vendor may issue a single work order or in phases. The vendor may submit a bill/invoice after work completion and the bank will make payment accordingly.
- While making payment, VAT & Income Tax will be deducted at source as per Govt. rule.

Specifications of Database Software

Specifications for the product

| Sl. No. | Description | Quantity |
|---------|---|----------|
| 1 | MySQL Database Enterprise Edition Subscription (1-4 Socket Server), for One-Year Subscription | 02 |

FINANCIAL PROPOSAL

| A | B | C | D | E | F | G |
|---|--|-------------|---------------|--|----------|----------------|
| Item Description | Unit Price (BDT) Including AIT Excluding VAT | VAT in % | VAT Amount | Total Unit (BDT) Price including VAT & AIT (B+D) | Quantity | Delivery Time |
| MySQL Database Enterprise Edition Subscription (1-4 Socket Server), for One-Year Subscription | | | | | 02 Pcs | Please mention |

Total Amount in Words: _____

Note: Interested bidders must follow the above financial price format for the submission.

Paper & Documents: The supplier has to submit the following paper & documents:

- Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- Distributorship or Sole Distributorship certificate.
- Copies of work-orders and performance certificates of executing same work with different commercial Bank or Multi-National Companies.

RFQ Preparation: The participant company must submit the offer in two separate envelopes. Each envelope should contain one hard copy & one soft copy (In a Flash Drive) of the Technical & Financial offers respectively. The two envelopes must be covered in a 3rd large envelope. All the envelopes will contain the full name and address of the participant company. The envelopes should be sealed & signed properly.

RFQ Submission Address:

Facility Management Division I Prime Bank PLC.

Prime Tower (Ground floor, Central Dispatch), Plot Number# 35 & 8, Nikunja-2, Dhaka-1229


RFQ process Contact : Partha Sarathi Bairagi, Cell: +88 0173-0781194

Technical Clarification Contact: Md. Shafiul Alam, Designation-SAVP, Cell: +88 01717-459111

After going through the terms & conditions, please submit the proposal as per the format mentioned above in your company's letterhead pad duly signed by an authorized representative of your company. RFQ documents shall be dropped in the Tender Box on **28 May 2025 before 3:00 PM**. No RFQ shall be entertained after the specified time and date. No RFQ document will be received by mail.

The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals, or divide the works amongst the participants without assigning any reason whatsoever.

Thanking You.



22.05.2025

Head of Procurement-FMD

Tel: 09610990000, Ext-11014