

PrimePay Setup Form



Date: _____

Ref No. _____

To:

Prime Bank PLC.

User Creation Form (Bank Part) CMO and Branch

Operator Information

1. Full User Name		Signature
Date of Birth & EID		
Address		
Mobile Number		
Email Address (Domain)		
2. Full User Name		Signature
Date of Birth & EID		
Address		
Mobile Number		
Email Address (Domain)		

Checker Information

1. Full User Name		Signature
Date of Birth & EID		
Address		
Mobile Number		
Email Address (Domain)		
2. Full User Name		Signature
Date of Birth & EID		
Address		
Mobile Number		
Email Address (Domain)		

Authorizer Information

(signatures of the authorizers will be printed on the pay orders)

1. Full User Name		Signature
Date of Birth & EID		
Address		
Mobile Number		
Email Address (Domain)		
2. Full User Name		Signature
Date of Birth & EID		
Address		
Mobile Number		
Email Address (Domain)		

Access Role -

- Pay Order Management (Maker/Checker/Authorizer)
- User & Company Management (Maker/Authorizer)
- Service Admin Maker (Branch)
- System Admin or Admin Report

Recommendation from Line Manager/BOM/HOB

Recommendation from HOCMO

_____	_____	_____	_____
Name & Signature	Seal	Name & Signature	Seal